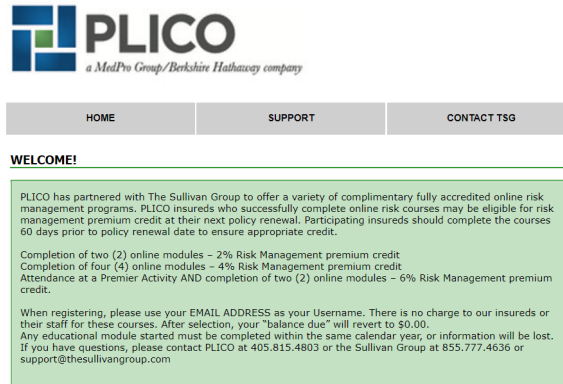
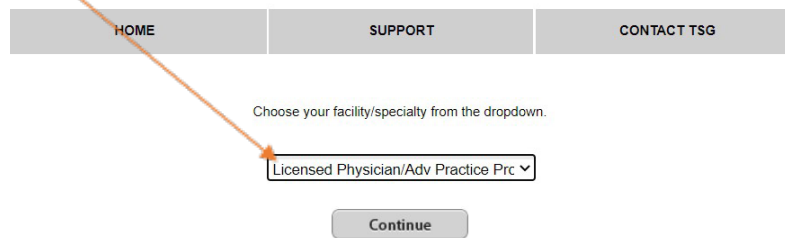


Earn Risk Management credit on your premium renewal* by completing two (2) *Risk Management* educational courses for 2% credit or completing four (4) *Risk Management* courses for 4% credit. **This education is complimentary for our insured physicians and their staff members.**

1. Visit the PLICO website homepage - www.PLICO.com.
2. Click *Risk Management* and drop down to *Online CME*.
3. Click [The Sullivan Group](#), and you will be directed the landing page for The Sullivan Group.



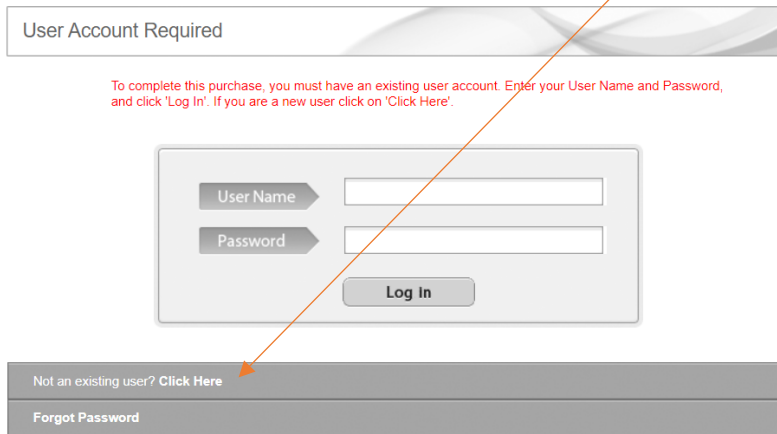
4. Click Purchase Courses.
5. Select Licensed Physician/Adv Practice Provider from drop down menu.



6. Click Continue
7. Select the courses that you would like to complete.
 - a. **ALL courses are COMPLIMENTARY. Your balance will be \$0.00 in your cart**
 - b. Select and complete two (2) courses for 2% RM credit*
 - c. Select and complete four (4) courses for 4% RM credit*
8. Select Add to Cart
9. Select Check Out
10. In the cart, your balance due will be \$0.00

#	Course Name	Price	Total	Delete
1	Essentials of Patient Safety - CME	US\$ 52	US\$ 0.00	<input type="checkbox"/>
2	PatientSET™: Office Best Practice High-Risk Videos - CME	US\$ 78	US\$ 0.00	<input type="checkbox"/>
			Total: US\$ 0.00	

11. If you do not have an account, click “Not an existing user? Click Here



12. For ease, PLEASE use your EMAIL ADDRESS as your Username.

Register

Complete the following form to register, you will select your Username and Password at this time.
Please make sure ALL fields are completed before submitting this form.

User Information

Username:

Password:

Password Again:

Email Address:

Prefix:

First Name:

Middle Name or Initial:

Last Name:

Suffix:

Gender:

Time Zone:

Profession:

Specialty:

Please use Email address for Username.

Use a simple password-6 characters required

13. Complete all fields of registration form and click **Register** at the bottom of the page.

14. You will receive this notification:

Click “Continue” only once



15. Email confirmation should come within 5-10 minutes. If you do not receive it, please check your SPAM or JUNK folders. One email will be an invoice (**\$0.00 balance**) and one will be a welcome email that has your username and the link to log in to courses.

Hello Shari Moore,

Welcome to The Sullivan Group's online education! You have successfully created your account and can now log in to our site and take your course(s).

Login Information

Username: smoore@plico.com

Login Instructions

Go to http://www.thesullivangroup.com/unifiedgateway/um_course_login.asp?gateway=92

- Please bookmark this Course Login page.

Welcome to The Sullivan Group online education. You have been enrolled in our education as a member of PLICO.

If you have any questions regarding your enrollment, please contact us at Phone: 1-855-RSQ-INFO (1-855-777-4636) Email: support@thesullivangroup.com

Navigate Your Learner Dashboard

- The Dashboard tab displays messages from The Sullivan Group (TSG) and your Facility Administrator and allows you to sort completed courses.
- The My Courses tab outlines your curriculum for the current year and your completed courses.
- The My Account tab allows you to edit personal settings and view or print results, certificates, quick references, and transcripts.

Support

- For questions regarding your enrollment, please contact your Facility Administrator: Nora Sullivan, nsullivan@thesullivangroup.com
- Your Organization Administrator is: Nora Sullivan, nsullivan@thesullivangroup.com.
- For technical questions regarding your course(s) or additional support, please contact support@thesullivangroup.com, or 630-268-1169.

16. Click on link to Course Login page.

HOME SUPPORT CONTACT TSG

Please bookmark this login page.

Course Login

Enter the User Name and Password you created when you registered.

User Name: smoore@plico.com
Password:

Log In

You'll notice enhancements have been made to streamline your experience. For more information see the Overview tab of your Learner Dashboard.

If you forgot your password please click on the "Forgot Password" button.

Forgot Password

WARNING When exiting a course, you MUST click on the "Log out" hyperlink. Closing the browser without clicking on the "Log out" hyperlink will result in lost or corrupt data.

For security reasons, after 20 minutes of inactivity you will automatically be disconnected from our servers. You must log back in.

17. Click Log in or use the Forgot Password link if needed.

18. Go to My Courses

THE SULLIVAN GROUP

Support | Log Out

Dashboard My Courses My Account

Good Morning Shari Moore December 17, 2021

Organization Name: MedPro - PLICO
Facility Name: Licensed Physician/Advanced Practice Provider
Email: smoore@plico.com
If file is incorrect, contact plico@plico.com.

Messages
+ About Your New Home Page

Purchase additional courses
[Purchase courses page](#)

Completed Courses

Completed Courses for Year: 2021 Courses Taken: 0 (2021)
[Sort By: v] Ascending Descending Credit Hours: 0.0 (2021)

Course	Date Completed	Certificate	Quick Reference
Have Questions? Need Help?			
Email your facility administrator, Nora Sullivan			
Contact Support			
ES&S			

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19. Select the course that you want to complete. Complete each lesson. At the end of each lesson, click Continue or Log Out.

THE SULLIVAN GROUP

Support | Log Out

Essentials of Patient Safety - CME

Lesson: 3. Adverse Events, Alerts & Analysis

You have reached the end of this lesson.

Continue Log Out

20. When all lessons are completed, you will see the bibliography page.

THE SULLIVAN GROUP

Support | Log Out

Essentials of Patient Safety - CME

Print Bibliography

Lesson: 10. Bibliography

ATTENTION:

This is **NOT** the end of the course. In order to receive your credit, you must click the **'Next'** button (located at the bottom of the page). The **'Results'** page will appear. After viewing your score, click the **'Continue'** button on the bottom of the **'Results'** page.

If you passed, you need to fill out the course survey, the CME information page, and then you will have an opportunity to view / print your certificate.

Failure to do this will result in lost or corrupt data and will delay your CME processing.

If you did not pass the course, you will be returned to the **'Home'** page. You are allowed to retake the course up to 2 times.

Wachter RM. *Understanding Patient Safety*. 2nd ed. New York, NY: McGraw-Hill; 2012.

Back to TOC

Next >

Page 1 of 1

21. You must select **Next** and complete the survey and request your certificate or the course **IS NOT COMPLETE**, and you **WILL NOT** receive credit.

22. On subsequent visits, click [HERE](#) and sign in with the email/username and the password you have created.

*Online modules should be completed 60 days prior to renewal to ensure appropriate credit.

Call 405.815.4803 for assistance